**Painting & Flooring Project Evaluation Checklist**

<table>
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<th>Item No.</th>
<th>Description</th>
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| 01       | Basic Description of Work:  
Do any doors need to be undercut?  
Are any doors to be undercut fire rated?  
Note: If Haz Mat testing or abatement may be required fill out Section 02 below. |
| 02       | Hazmat, Testing / Abatement  
Testing is required  
Testing is not required  
Hazardous materials  
ARE present.  
ARE NOT present.  
Following items may be hazardous:  
FLOORING  
FLOOR MASTIC  
LEAD PAINT  
OTHER (Explain) |
| 03       | Site Access  
Access has been explained and acknowledged by representative of the Academic Unit.  
Academic Unit Representative is responsible to coordinate Contractor access (including parking see below), as well as coordinate with Transportation Services, Student Affairs, Special Events, Orientation and possible other restrictions such as working in or around residence halls, work during study and final weeks (late start times), student orientation sessions and buildings with night classes. Please use the following contact information:  
- Transportation Services: Anthony (Tony) Mazza (213)740-9175 tmazza@usc.edu or Rick |
### Parking and Access

Vehicles parked on campus must have valid USC Transportation permits.

Contractor is not to block fire lanes or park in areas where parking is not allowed by the University. Parking is only allowed in designated areas, parking structures with daily or monthly permits. Vehicles parked on Trousdale, Bloom Walk, Hahn Plaza, etc. are not legally parked and subject to fines or towing. Vehicles engaged in loading and unloading activities may be allowed for short periods of time but must have their hazard lights on. Vehicles unattended or not engaged in deliveries will be cited or towed.

### Cleanup and Protection

Academic Unit is responsible for making sure the Contractor provides cleanup and protection during the entire progress of the project.

Items to be protected: carpets, ceilings, walls, doors, railings, stair steps, elevators, etc.

### Toilet Facilities

The Academic Unit Representative will be responsible for addressing the need for toilet facilities for the workmen involved in the installation.

### Insurance

Current Insurance Certificate shall be issued by Contractor for the project prior to start of work.

### Acknowledgement:

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