## TEMPLATE

## Click or tap here to enter associated policy title.

## Frequently Asked Questions (FAQ’s)

**[Click or tap here to enter a frequently asked question]**

[Click or tap here to enter a corresponding answer]

**[Click or tap here to enter a frequently asked question]**

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| **FAQ GOVERNANCE**  |
| **Corresponding Policy Number:** | [Corresponding Policy Number] |
| **Published Date:** | [Month DD, YYYY] |
| **FAQ Owner:** | [USC Position Owning FAQ] |
| **Responsible Office:** | [Insert OfficeContact Email/Phone] |
| **FAQ URL:** | Include links to where the FAQ is hosted on USC’s websites. Include all listed on a school, department, or unit website, the URL to the FAQ (formatted in PDF) should be provided here. |
| **Supplemental Documents:** | [Insert any supplemental documents created related to this FAQ (e.g., forms, procedures, etc.)] |