**USC Human Resources**

# Certification for Non-University Organization with Program Involving Minors

**Background Screening Completed**

As part of the agreement to operate on campus, non-university organizations and entities that operate programs or activities on campus involving minors are responsible for ensuring that the appropriate background screens are completed for their employees. By completing this form you attest that such background screening has been completed. **Please email completed forms to our Director for Youth Protection ccoons@usc.edu.**

Date (mm-dd-yyyy)

Program name

Contact person’s name Title

Contact person’s phone Email

Sponsoring department

Semester(s) and/or date(s) that minors will be on campus (example: year round, summer, fall, winter break, etc.)

Number of staff, faculty, students and/or volunteers working with minors